



TOWN OF DAVIE

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SENIOR CITIZENS ADVISORY COMMITTEE MEETING MINUTES January 8, 2019

1. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited, and a moment of silence was observed in honor of our armed forces.

2. ROLL CALL

The meeting was called to order at 1:02 p.m. Those present were Chair Rose Marie Simms, Vice Chair Marcia Goss, Janet Nilsen, Yvonne Siegrist, Silva Alter, Josette McDonnell and Kathy Melia. Micki O'Connor, Dorothy Millais, and June Murtha were absent. Also present were Jeff Pohlman, Director of Parks, Recreation and Cultural Arts, Chad Pezoldt, Assistant Director of Parks, Recreation and Cultural Arts and Kevin Favata, Crew Leader, recording the minutes.

3. FASHION SHOW PLANNING SESSION

Chair Simms advised the Committee the vendor letters will be forthcoming from Mr. Favata.

- The Committee decided the theme for the event should be "Everything Spring." The date for the event is March 21, 2019 and the time is 12:30pm to 4:30pm. **A Motion was made by Silva Alter and seconded by Vice Chair, Marcia Goss to keep the price for the fashion show at \$15.00 per person. In a voice vote, the motion passed unanimously.**
- Chair Simms provided each of the committee members with a schematic drawing of the cafetorium at the Old Davie School. Chair Simms advised the Committee that the facility uses rectangle tables and round tables would not be available. Ms. McDonnell asked if there were any round tables from another Davie facility that can be transported to the Old Davie School. Mr. Pohlman will inquire as to whether round tables can be used at the fashion show.
- Chair Simms asked for a committee member to organize the fashions and the models. Ms. McDonnell agreed to contact Amy Rachelle to ask for her assistance, as she currently models for SteinMart.
- The committee discussed using the acapella group of ladies from last year. Ms. Alter agreed to contact the ladies to check on their availability and if they would accept meals as payment or if they are looking to be paid. Ms. Alter advised the entertainment should be seated together for dinner.
- Ms. Alter had volunteered to count the supply inventory at the Multipurpose Facility to assure there are enough plates, glasses, etc.
- Chair Simms asked for someone to be in charge of decorating the tables. Ms. McDonnell agreed to take on that task.
- Chair Simms will be contacting Esposito's to see if they would like to donate the dessert.
- Vice Chair Goss will contact the cupcake lady from last year to see if should would like to donate them again this year.

- The Committee agreed to do a 50/50 cash raffle and raffle tickets for the baskets to be given. Chair Simms asked if some would chair the procurement of the baskets. Seeing no response, the item will be discussed at a later time.

Chair Simms suggested using the same flyer as last year. The Committee discussed the particulars of the authorization letter and finally agreed on the wording. The number of tickets to be sold will be discussed at the next meeting. Thank you letters for the vendors must be sent out by each of the Committee members on behalf of the Town. Mr. Pohlman suggested the Committee provide Town staff with the names and addresses of the participating vendors and the Town will mail out the thank you letters. Postage for these letters will be paid by the SCAC funds currently in the budget, as an expense, similar to the funds used decorations.

Ms. Alter asked about the signature on the thank you letter to the vendors. Mr. Pohlman explained the thank you letter should be coming from the Committee chair on behalf of Senior Citizen Advisory Committee on Town stationery. The Committee members felt the letters should be signed by the individual Committee members.

Mr. Pohlman advised the Committee that the Old Davie School will allow the Town to bring round tables to the fashion show. Ms. McDonnell asked about the upstairs room for the fashion show. Chair Simms replied that the stairs and small elevator would not be conducive for the seniors attending the event.

Ms. McDonnell expressed concern as the head count of 150 is far greater than 80 people that had attended the fashion show at the Robbins Lodge. She advised she will have to confirm the larger donation with DelVecchio's. Chair Simms thought the SCAC budget may allow for funds to purchase additional catering for the larger number of participants. The Committee discussed the possibility of raising the price of the tickets to \$18 per person to accommodate a larger number of people. Mr. Pohlman cautioned the Committee not to allocate all of the funds towards the fashion show as there may be other senior programs within the Town the Committee may want to consider.

Chair Simms will provide Mr. Pohlman with a list of committee members and the tasks assigned to them.

- 4. PUBLIC COMMENTS OR SUGGESTIONS - None**
- 5. DATE FOR NEXT MEETING – February 12, 2019 – Special Fashion Show Meeting**
- 6. ADJOURNMENT**
With no further business to discuss, the meeting adjourned at 1:55p.m.

Date Approved: _____