



**TOWN OF DAVIE**  
**6591 Orange Drive**  
**Davie, Florida 33314**  
[www.davie-fl.gov](http://www.davie-fl.gov)

## **ADVISORY COMMITTEE/BOARD MEMBER APPLICATION**

The Town of Davie is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Please be advised that the information provided in this application is public record and therefore is subject to the disclosure provisions of the Florida Statutes. If you are claiming exemption under Chap. 119, Fla. Stat., please provide the category of exemption and proof to the Town Clerk.

LEGAL NAME: \_\_\_\_\_  
First/Middle/Last

DATE OF BIRTH: \_\_\_\_\_  
(MM/DD/YYYY)

VOTER'S REGISTRATION#: \_\_\_\_\_

CURRENT ADDRESS:  
(Please provide full address to confirm Town residency. No P.O. Box address is permitted for vetting purposes.)

\_\_\_\_\_  
Street/City/State/Zip

BUSINESS NAME: \_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

**REQUIRED**  
Place Driver's License here and then Copy

\_\_\_\_\_  
(APPLICANT'S SIGNATURE)

\_\_\_\_\_  
(DATE)

**Criminal History**

Have you ever been convicted of a crime? \_\_\_\_\_  
Are there criminal charges pending against you? \_\_\_\_\_

**If you answered yes to either of these questions, please describe the nature of the crime(s) or charge(s), the date and place of the offense, and the legal disposition of the case:**

The following will automatically disqualify you from becoming a volunteer:

- Conviction of any felony offense

At the discretion of the Town of Davie, the following may disqualify you from becoming a volunteer:

- A conviction of a misdemeanor
- Outstanding warrant for arrest or pending charges

**Acknowledgements**

As a committee/board member of the Town you are required to comply with Chapters 112, 119, and 286, Fla. Stat. and Town of Davie Ordinance 2019-009 which requires committee/board members to receive training on Sunshine Law, Public Records Law, Ethics and Robert's Rules.

Please sign below acknowledging acceptance of these requirements.

\_\_\_\_\_  
(Applicant's signature)

Some committee/boards are mandated by Chapter 112 Fla. Stat. to complete a "Statement of financial Interest (Form 1)" on an annual basis. The Town Clerk will notify the board/committee liaison of which individuals who are required to file a Form 1.

Please sign below acknowledging acceptance of this requirement.

\_\_\_\_\_  
(Applicant's signature)

**Applications are accepted annually. Membership is based on meeting the qualification requirements and membership availability per committee/board.**

**Please select below the committee/board of interest:**

Airport/Transportation Advisory Committee

Agricultural & Environmental Advisory Committee

Budget Advisory Committee

Charter Review Board

District Boundary Review Board

Historical Preservation Board

Planning and Zoning Board

Planning and Zoning Board

United Ranches Preservation Committee

Unsafe Structures Board

Youth Education and Safety Advisory Committee

1. Briefly describe why you wish to serve on this advisory committee/board:
  
  
  
  
  
2. Describe your qualifications and/or skills which would benefit this advisory committee/board:
  
  
  
  
  
3. Describe your involvement in the Town of Davie Community:
  
  
  
  
  
4. Please state your current occupation:
  
  
  
  
  
5. List your educational and professional background and area of study (If you wish you may submit your resume with this application):
  
  
  
  
  
6. Appointment to this committee/board will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer? \_\_\_\_\_
  
7. If you are not appointed to this committee/board at this time:  
Do you wish to be considered for appointment to another advisory committee/board? Yes      No  
Do you wish to be considered for future appointment to this committee/board? Yes      No  
Would you be willing to volunteer for other Town activities? Yes      No
  
8. All board/committee members must have an established domicile in the Town of Davie or be a Davie business owner with a Business Tax Receipt (BTR) in good standing.  
Are you a resident of the Town of Davie? Yes      No  
Are you a Town of Davie business owner? Yes      No
  
9. Town advisory committees/boards have a 2-year term.  
Are you willing to commit for this length of time? Yes      No

**INSTRUCTIONS:**

1. **MUST HAVE COPY OF ID**  
(Acceptable ID's: Driver's License, Military ID or Passport)
  
2. **MUST SHOW PROOF OF RESIDENCY OR BUSINESS OWNERSHIP (WITHIN TOWN LIMITS)** (Acceptable ID's: Copy of voter registration card, and driver's license. Business Owners must include copies of: voter's registration card, driver license, articles of organization (sunbiz.org), and Business Tax Receipt)
  
3. **Return all paperwork to:**  
Office of the Town Clerk  
Attn: Evelyn Roig  
6591 Orange Drive  
Davie, Florida 33314  
Telephone: (954) 797-1011  
Facsimile: (954) 797-1087  
Evelyn\_roig@davie-fl.gov

**THIS APPLICATION DOES NOT OBLIGATE THE TOWN OF DAVIE TO ACCEPT THE SERVICES OF THE APPLICANT. THE TOWN OF DAVIE RESERVES THE RIGHT TO CHANGE OR TERMINATE A VOLUNTEER ASSIGNMENT.**

**Applicants vetted through the screening process will be added to a list for Town Council consideration.**

**Special Accommodations:** *If you require any special accommodations please contact the Town Clerk at (954)797-1023.*