



TOWN OF DAVIE

Town Council Meeting

Meeting Minutes

MAY 18, 2022

I. PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:30 p.m. and was followed by the Pledge of Allegiance led by Girl Scout Troop 14218.

Mayor Paul thanked Troop 14218 for their attendance and introduced those present as Troop Leader Jennifer Hernandez and scouts Juliana Hernandez, Karina Hernandez, Emma Madariaga, Naomi Serrano, and Samantha Spigelman.

II. ROLL CALL

Present at the meeting were Mayor Paul, Vice Mayor Whitman, Councilmembers Hattan, Starkey and Luis. Also present were Town Administrator Lemack, Deputy Town Administrator Lewis, Assistant Town Administrator Holste, Assistant Town Attorney Sherwin, and Assistant Town Clerk Brewster.

III. PRESENTATIONS

1. Fox Trail Elementary School Fox Bots Robotics Team, Lisa Pinder and Jacqueline Alberico

Lisa Pinder introduced the students who were a part of the Fox Trail Elementary FoxBots robotics team. Ms. Pinder explained what the robotics team did to include competing in competitions. The team made it to the state championships this year which was held in Niceville, Florida. The team wanted to thank Councilmember Hattan who assisted them in being able to get to the state competition.

2. FY 2022 Budget Update, William W. Ackerman, Budget & Finance Director

William Ackerman, Budget and Finance Director provided a general fund update on the second quarter for the fiscal year 2022 budget. Mr. Ackerman stated that he focused on the ad valorem or property tax revenue. As of March 31 2022, the Town collected approximately:

- Ninety-five (95%) of the ad valorem taxes;
- Approximately four (4) months' worth of the Local Option Fuel Taxes which was thirty-eight percent (38%) of the budget;
- Five (5) months' worth in communication services taxes, which was approximately forty percent (40%);
- Approximately thirty-eight percent (38%) in FPL utility taxes which was roughly about four months' worth collected;

- Over one hundred percent (100%) of the budget in building permits;
- Thirty-four (34%) of the budget in FPL franchise fee;
- Thirty-eight percent (38%) of the budget in solid waste commercial franchise;
- Ninety-seven percent (97%) of the budget in fire assessments;

- Fifty-three percent (53%) of the budget in governmental revenue;
- Fifty-one percent (51%) in services, fines and forfeitures charges;
- Sixty percent (60%) in EMS transport revenue;
- Thirty-five percent (35%) of Parks, Recreational and Culture Arts revenue; and
- Twenty-one (21%) in court fines.

Mr. Ackerman discussed miscellaneous revenue. The Town had a shortfall of about \$1.8 million through the first six months of the fiscal year. He explained that the Town had securities that were held in its portfolio and those securities fluctuated based on interest rate changes. Over the last several years, when interest rates were down and remained steady, the portfolio did well. As interest rates skyrocketed, the value of the portfolio went down.

He further explained that in the first budget amendment, the Town closed projects in the capital projects fund. Mr. Ackerman stated that approximately \$13 million was set aside from General Fund reserves mostly to be used towards capital projects, and the Capital Improvement Projects plan. Mr. Ackerman stated that under “miscellaneous and other category”, based on the new contract, concession revenues was doing very well. Also, shelter rentals and field rentals were doing very well.

Mr. Ackerman discussed the expenditures account and stated that all the departments and divisions in the General Fund were doing well and were at budget or below budget. One exception was that risk management paid in full the total insurance premium amount at the beginning of the fiscal year. On the personnel services side, as of March 31, 2022, the Town was at forty-four percent (44%) of the budget. On operating expenditures, the Town was at thirty-nine (39%) of the budget, which included expenses such as professional services, IT charges, contractual services, electricity, fuel, and water. For capital outlay and grants, the Town spent approximately \$73,000 or about ten percent (10%) of the budget. Mr. Ackerman stated that there were IT expenses related to the fire department charges and some capital from the public works department. He closed his presentation by saying that the Debt service was at seven percent (7%) of the budget.

Under the other uses category, the Town spent approximately \$3.7 million, and \$3.1 million of that amount was the payment made by the General Fund to the Community Redevelopment Agency Fund for the tax increment financing. A transfer of approximately \$500,000 was made into the Debt Service Fund for the issuance of the recent Town bond. Mr. Ackerman stated that the last budget amendment included a \$4 million loan from the General Fund to the CRA and that as of March 31, 2022, the official transfer was still pending completion. Mr. Ackerman announced that staff continued monitoring the budget for the remaining two quarters of the fiscal year.

IV. APPROVAL OF CONSENT AGENDA

Councilmember Hattan made a motion, seconded by Councilmember Luis to table item #10 to September 21, 2022. In a voice vote, all voted in favor. (Motion carried 5-0)

Councilmember Hattan made a motion, seconded by Councilmember Starkey to table item #11 to September 21, 2022. In a voice vote, all voted in favor. (Motion carried 5-0)

Councilmember Hattan made a motion, seconded by Councilmember Luis to table item #14 to September 21, 2022. In a voice vote, all voted in favor. (Motion carried 5-0)

Councilmember Hattan made a motion, seconded by Vice Mayor Whitman to table item #15 to September 21, 2022. In a voice vote, all voted in favor. (Motion carried 5-0)

Councilmember Starkey made a motion, seconded by Councilmember Hattan to table item #16 to September 21, 2022. In a voice vote, all voted in favor. (Motion carried 5-0)

Councilmember Hattan made a motion, seconded by Vice Mayor Whitman to table item #17 to September 21, 2022. In a voice vote, all voted in favor. (Motion carried 5-0)

Councilmember Hattan made a motion, seconded by Councilmember Luis to add item #21 to the consent agenda. In a voice vote, all voted in favor. (Motion carried 5-0)

Councilmember Hattan made a motion, seconded by Councilmember Luis to approve the consent agenda minus items #1, 2 and 3. In a voice vote, all voted in favor. (Motion carried 5-0)

Proclamations

1. Emergency Medical Services Week (May 15-21, 2022)
2. National Public Works Week (May 15-21, 2022)
3. Water Safety Month (May 2022)

Resolutions

Budget & Finance

4. **FIRE SERVICES ASSESSMENT METHODOLOGY - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE CONSULTANT'S FIRE SERVICES ASSESSMENT METHODOLOGY REPORT, TO PROVIDE FOR UPDATED CALL DISTRIBUTION INFORMATION USED IN THE METHODOLOGY, AND TO ADOPT THE RATE SCHEDULE CONTAINED WITHIN THAT REPORT; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

Engineering

5. **EASEMENT VACATION** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA APPROVING THE VACATION OF A UTILITY EASEMENT AS MORE SPECIFICALLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO, IN ACCOMMODATION OF THE NEW MIXED USED DEVELOPMENT LOCATED AT 3400 SOUTH UNIVERSITY DRIVE; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

21. **SCRIVENER'S ERROR OF R 2022-078, INTERLOCAL AGREEMENT** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN THE TOWN OF DAVIE AND BROWARD COUNTY FOR THE SURTAX-FUNDED TRANSPORTATION PROJECT, SW 30 STREET ROADWAY IMPROVEMENT PROJECT (DAVI-016) (~~DAVI-012~~); PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Police

6. **EXPENDITURE** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS FROM THE POLICE DEPARTMENT'S STATE FORFEITURE FUND FOR A DONATION OF \$1,000.00 TO THE BROWARD VICTIM'S RIGHTS COALITION, INC.; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

7. **EXPENDITURE** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS FROM THE POLICE DEPARTMENT'S STATE FOREFEITURE FUND FOR A DONATION TO FIRST CALL FOR HELP OF BROWARD INC. d/b/a 211 BROWARD; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Public Works

8. **BID SELECTION** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BID AWARDED BY SOURCEWELL, TO PLAYPOWER, INC. AND ALL ITS SUBSIDIARIES TO PROVIDE PLAYGROUND AND WATER EQUIPMENT WITH RELATED ACCESSORIES AND SERVICES MADE AVAILABLE THROUGH CONTRACT #010521-LTS-3; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

9. **BID SELECTION** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE TOWN TO PIGGYBACK THE BID AWARDED BY SOURCEWELL TO POLIGON BY PORTER CORP TO PROVIDE RECREATIONAL AND PLAYGROUND EQUIPMENT, OPEN-AIR STRUCTURES, ACCESSORY, UTILITY BUILDINGS, RELATED EQUIPMENT, SUPPLIES AND SERVICES MADE THROUGH CONTRACT #012621-PPC; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

THE APPLICANT HAS REQUESTED TO TABLE THE FOLLOWING ITEMS TO SEPTEMBER 21, 2022

Quasi-Judicial Consent Items

10. **Site Plan SP18-262 Sunshine Gasoline**, Approval of the redevelopment and expansion of an existing gas station. (Sunshine Gasoline, 4450 S. University Drive, zoned B-2). (See related items #11, 14, 15, 16 & 17)

11. **PLAT - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING A PLAT KNOWN AS "SUNSHINE GAS - DAVIE" AND AUTHORIZING THE MAYOR AND TOWN CLERK TO ACKNOWLEDGE THE APPROVAL BY AFFIXING THE MAYOR'S SIGNATURE AND THE TOWN SEAL TO SAID PLAT; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** (Sunshine Gasoline, 4450 S. University Drive, zoned B-2). (See related items #10, 14, 15, 16 & 17)

V. DISCUSSION OF CONSENT AGENDA ITEMS

1. Emergency Medical Services Week (May 15-21, 2022)

Councilmember Hattan made a motion, seconded by Vice Mayor Whitman to approve item #1. In a voice vote, all voted in favor. (Motion carried 5-0)

Vice Mayor Whitman read the proclamation and presented it to Assistant Fire Chief Dan Moran.

2. National Public Works Week (May 15-21, 2022)

Councilmember Hattan made a motion, seconded by Councilmember Luis to approve item #2. In a voice vote, all voted in favor. (Motion carried 5-0)

Councilmember Luis read the proclamation and presented it to Osdel Larrea and the staff of the Public Works Department.

3. Water Safety Month (May 2022)

Councilmember Hattan made a motion, seconded by Councilmember Starkey to approve item #3. In a voice vote, all voted in favor. (Motion carried 5-0)

Councilmember Starkey read the proclamation and presented it to Ian Fors from the Fitness and Aquatics Division.

VI. PUBLIC HEARING

Ordinance - Second and Final Reading

12. **BUDGET AMENDMENT** - AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING THE SECOND AMENDMENT TO THE FISCAL YEAR 2022 BUDGET; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Assistant Town Attorney Sherwin read the ordinance by title.
Mayor Paul opened the public hearing portion of the meeting.
As no one spoke, Mayor Paul closed the public hearing portion of the meeting.

Councilmember Hattan made a motion, seconded by Councilmember Luis to approve item #12. In a roll call vote, the vote was as follows; Mayor Paul - yes; Vice Mayor Whitman - yes; Councilmember Luis - yes; Councilmember Starkey - yes; Councilmember Hattan - yes. (Motion carried 5-0)

Quasi-Judicial Public Hearing Items

Ordinance - Second and Final Reading

13. **REZONING** - AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, APPROVING REZONING APPLICATION ZB21-098 BRISTOL RESERVE, CHANGING THE ZONING DESIGNATION OF CERTAIN LANDS WITHIN THE TOWN OF DAVIE FROM AGRICULTURE (AG) DISTRICT AND AGRICULTURAL (A-1) DISTRICT TO OPEN SPACE DESIGN OVERLAY; AMENDING THE TOWN ZONING MAP TO COMPLY THEREWITH; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (ZB21-098 **Bristol Reserve**, generally located north of SW 26th Street, between South Flamingo Road and Peaceful Ridge Road). **(Approved on first reading on May 4, 2022. In a roll call vote: Councilmember Hattan - yes; Councilmember Luis - yes; Councilmember Starkey - yes; Mayor Paul - yes; Vice Mayor Whitman - yes.) (Motion carried 5-0). [supermajority required per Sec. 12-307(B)(3)]**

Assistant Town Attorney Sherwin read the ordinance by title.
Mayor Paul opened the public hearing portion of the meeting.
As no one spoke, Mayor Paul closed the public hearing portion of the meeting.

Councilmember Hattan made a motion, seconded by Councilmember Luis to approve item #13. In a roll call vote, the vote was as follows; Vice Mayor Whitman - yes; Councilmember Luis - yes; Councilmember Starkey - yes; Mayor Paul - yes; Councilmember Hattan - yes. (Motion carried 5-0)

THE APPLICANT HAS REQUESTED TO TABLE THE FOLLOWING ITEMS TO SEPTEMBER 21, 2022

Ordinance - First Reading (Second and Final Reading to be held on June 8, 2022)

14. **VACATION OF RIGHT-OF-WAY** - AN ORDINANCE OF THE TOWN OF DAVIE, FLORIDA, APPROVING APPLICATION VA18-265 SUNSHINE GASOLINE, VACATING A PORTION OF SW 45th STREET (ORANGE DRIVE); PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (Sunshine Gasoline, 4450 S. University Drive, zoned B-2). (See related items #10, 11, 15, 16 & 17)

Special Permit

15. **SPECIAL PERMIT APPLICATION** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, TAKING FINAL ACTION ON SPECIAL PERMIT APPLICATION SE18-263 SUNSHINE GASOLINE, PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Sunshine Gasoline, 4450 S. University Drive, zoned B-2). (See related items #10, 11, 14, 16 & 17)

Variations

16. **VARIANCE** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, TAKING FINAL ACTION ON VARIANCE APPLICATION V19-072 SUNSHINE GASOLINE; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Sunshine Gasoline, 4450 S. University Drive, zoned B-2). (See related items #10, 11, 14, 15. & 17)
17. **VARIANCE** - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, TAKING FINAL ACTION ON VARIANCE APPLICATION V20-168 SUNSHINE GASOLINE; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (Sunshine Gasoline, 4450 S. University Drive, zoned B-2). (See related items #10, 11, 14, 15 & 16)

VII. APPOINTMENTS

18. Committee/Board Appointments

Councilmember Starkey appointed Jesse Bastos to the Agricultural and Environmental Advisory Committee.

19. Florida League of Cities Designation of Voting Delegates

Councilmember Luis made a motion, seconded by Councilmember Hattan to appoint Councilmember Starkey. In a voice vote, all voted in favor. (Motion carried 5-0)

VIII. COMMITTEE RECOMMENDATIONS

IX. OLD BUSINESS

X. NEW BUSINESS

20. Coalition Against Bigger Trucks, Councilmember Susan Starkey

Councilmember Starkey stated that the Town Council might be familiar with this item as it came forth once before. She said that the discussion was related to the big trucks destroying the infrastructure of the roads and causing all kinds of accidents throughout the Northeast. Councilmember Starkey requested that this item be placed on a future agenda in the form of a resolution or authorize the mayor to write a letter to Senator Rubio and Senator Scott, and Debbie Wasserman Schultz to try to bring this to their attention. The industry was trying to add these even bigger trucks to the roads. Councilmember Starkey stated that if the Town passed a resolution, she would also bring it forward to the Florida League of Cities Resolutions Committee. Then it would go to the National League of Cities, who historically supported banning these larger trucks.

Mayor Paul stated that the Town would review all the details and look at the backup again to ensure everything was in order. Mayor Paul said she would write a letter, add it to the June 8, 2022, Town Council agenda, and pass it on to the Conference of Mayors.

XI. SCHEDULE OF NEXT MEETING

June 8, 2022	4:00 p.m. First Budget Workshop
	5:00 p.m. CIP Workshop
	6:30 p.m. Town Council Meeting
July 27, 2022	4:00 p.m. Second Budget Workshop
	6:30 p.m. Town Council Meeting
August 3, 2022	6:30 p.m. Town Council Meeting

XII. MAYOR AND COUNCILMEMBER COMMENTS

MAYOR PAUL

BROWARD COUNTY TRANSIT - Mayor Paul advised that Broward County Transit requested that the Town of Davie provide a letter of support addressed to the transportation secretary regarding their application for the low or no emissions grant program. The grant allows the County to expand its electric bus program with the addition of 15 electric buses and the installation of associated charging infrastructure. Mayor Paul stated that this benefited the Town since electric buses would be used on Route 9. If there were no objections from the Town Council, Mayor Paul asked to sign the letter of support. The Town Council was in support.

WESTERN HIGH SCHOOL GRADUATION - Mayor Paul announced that June 8th was the graduation of Western High School.

CHAMBER LUNCHEON - Mayor Paul attended the Davie-Cooper City Chamber of Commerce lunch held on May 17, 2022, at Robbin’s Lodge.

POLICE DEPARTMENT - Mayor Paul thanked the police department for locating the missing

young lady in Oak Hill.

MOERSCH PROPERTY - Mayor Paul stated that the Moersch property at Flamingo Road and Orange Drive was under contract. Should the development proceed, the property's farmers would be displaced at some point with no identified location to harvest their crops. Considering the Town's commitment to its agricultural roots, it considered permanency for the farmers and others to have a place to grow and harvest their products. Mayor Paul suggested dedicating approximately 20 acres of Robbins Park for farming agriculture. Mayor Paul stated that at one point, the Town considered providing space for the farmers at the Farm Park. Mayor Paul asked if Town Council supported Mr. Lemack bringing a plan for consideration. The Town Council was in support of this.

VICE MAYOR WHITMAN

COMMUNITY FORUM - Vice Mayor Whitman announced that the District 1 Community Forum was scheduled for Thursday, May 25, 2022, at the Sunny Lake Bird Sanctuary.

PUBLIC ART MASTER PLAN - Vice Mayor Whitman stated that the Town's public art master plan workshops were ongoing, and the next meeting was scheduled for Monday, May 23, 2022, at the Multipurpose Center.

HURRICANE SEASON - Vice Mayor Whitman announced that hurricane season was two weeks away. In preparation for the season, the state's 14-day "disaster preparedness" sales tax was scheduled to begin on May 28 through June 10, 2022, to cover hurricane supplies such as flashlights, radios, tarps, batteries, and fire extinguishers.

COUNCILMEMBER LUIS

CHLORINE DISINFECTION - Councilmember Luis advised that the City of Sunrise was conducting chlorine disinfection starting on Monday, May 23, 2022. This only impacted those who received their water from the City of Sunrise.

COMMUNITY FORUM - Councilmember Luis announced that the District 4 community forum was scheduled for Thursday, May 26, 2022, at 06:30 PM, at the Shenandoah Community Center.

COUNCILMEMBER HATTAN

COMMUNITY FORUM - Councilmember Hattan thanked staff for putting together the community forum for District 2. A second community forum for District 2 was scheduled for May 25th at Pine Island Park.

METROPOLITAN PLANNING ORGANIZATION - Councilmember Hattan stated that she was attending the Metropolitan Planning Organization meetings and thanked the Town Council for appointing her.

COUNCILMEMBER STARKEY

ADVISORY COMMITTEE - Councilmember Starkey attended the Agriculture and Environmental Advisory Committee and discussed the public art master plan. Councilmember Starkey thanked the staff who worked with the consultant on the project.

LONG LAKE RANCHES - Councilmember Starkey thanked staff for the letter written to Long Lake Ranches regarding the water and sewer lines.

JEWISH AMERICAN HERITAGE MONTH - Councilmember Starkey announced that Congresswoman Debbie Wasserman Schultz was hosting a virtual Jewish American Heritage Month,

Antisemitism and Racism through the Arts, on May 23, 2002, at 6:00 p.m.

COMMUNITY FORUM - Councilmember Starkey announced that the District 3 community forum was scheduled for May 19, 2022, at Pine Island Bamford at 6:30 p.m.

XIII. TOWN ADMINISTRATOR COMMENTS

RICHARD J. LEMACK

COMMUNITY FORUM - Mr. Lemack announced that once the community forums were complete, staff would post the presentation online on the Town's website.

TOWN EVENTS - Mr. Pohlman provided an update on Memorial Day, Take A Kid Fishin', and the 4th of July festivities.

Mr. Pohlman stated that the Town partnered with the South Florida Boy Scout Council, as the Town hosted the Memorial Day parade and ceremony. The event was scheduled for Monday, May 30, 2022, at 10:15 a.m. This year's honored guest speaker was Retired Colonel James P. Marshall, who served in the United States Army for over 24 years.

The annual Take a Kid Fishin' event was scheduled for Saturday, June 4, from 8:00 a.m. to 10:00 a.m. at the Davie Golf Course. This event was open to children ages 5 to 12 years old.

Independence Day Fun was scheduled at Bamford Sports Complex from 6:00 p.m. to 9:00 p.m. The event was for Davie residents, who were encouraged to pre-register through the web track system or at the Pine Island Multipurpose Center.

Mr. Pohlman stated that, as in the past, the Davie Police Department would be placing signs throughout the Town reminding residents to be mindful of livestock when using fireworks and to report illegal fireworks through the dedicated hotline.

Mr. Larrea stated that the Town prepared a tree care guide to provide relevant tree information to residents. This tree care guide was one of the initiatives that helped the Town maintain the Tree City USA designation. The Town was designated a Tree City USA in 1989 for 33 years. Mr. Larrea advised that the guidebook included QR codes that took users to the Planning and Zoning Division's website to the landscaping section. Through this page, residents can download and review other relevant tree information, permitting as it pertains to trees, tree care, and preparation for hurricane season.

Mayor Paul asked if the Town's code required residents to plant a tree following the removal of one. Mr. Larrea advised that it depended on the circumstances because it was not applicable if an invasive tree was removed.

Councilmember Starkey stated that legislation passed this year and two years ago with additional restrictions on prohibiting cities from allowing or requiring people to not only get a permit but also replace a tree. Councilmember Starkey wanted to ensure that the document's information was current and accurate.

Mr. Larrea advised that this was a living document that would be updated to include all of the latest information and regulations.

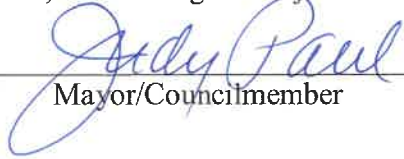
XIV. TOWN ATTORNEY COMMENTS

XV. ADJOURNMENT

There being no further business to discuss and no objections, the meeting was adjourned at 7:55 p.m.

Approved on: October 19, 2022


Town Clerk


Mayor/Councilmember

