

**TOWN OF DAVIE
FIRST BUDGET WORKSHOP MEETING
JUNE 7, 2017**

1. PLEDGE OF ALLEGIANCE

The meeting was called to order at 4:04 p.m. and was followed by the Pledge of Allegiance.

2. ROLL CALL

Present at the meeting were Mayor Paul and Councilmembers Hattan and Starkey. Councilmember Caletka was absent and Vice-Mayor Luis arrived later. Also present were Town Administrator Lemack, Deputy Town Administrator Lewis, Assistant Town Administrator Holste, Town Attorney Rayson and Town Clerk Roig recording the meeting.

Councilmember Hattan made a motion, seconded by Councilmember Starkey to excuse Councilmember Caletka's absence. In a voice vote, with Councilmember Caletka and Vice-Mayor Luis absent, all voted in favor. (Motion carried 3-0)

3. BUDGET

Mr. Lemack explained that they now had an actual budget with a gap of \$1.3 million. There was continued pressure from unfunded mandates such as the change in mortality tables, reduction in the Communications Services Tax, loss of Seminole Compact revenue, uncollectible fire fees associated with the roadways, and additional demands from I-595, the Florida Turnpike and I-95. Their goal was to have a balanced budget by the second workshop without a millage rate increase and to retain anticipated revenues from previous years regarding the Fire Assessment Fee.

2018 Budget Outlook:

- Eliminate budget gap in the General Fund
- Maintain the Operating Millage Rate
- Reduction of Debt Service Millage Rate
- Analyze the Fire Assessment Methodology Report
- Solid Waste Assessment –reviewing options
- Excludes Transfer of .1 mills for the Capital Improvement Program (CIP)

Bill Ackerman, Budget and Finance Director, outlined the critical components of the 2018 budget.

- Proposed FY 2018 Budget - \$198.1 Million Decrease of \$32.6 million, or 14.1% (Not including Water and Sewer Capital Projects and other Projects)
- General Fund: \$123.9 Million, an increase of \$2.7 million or 2.3%
- Deficit of \$1.3 million

Comparison of 2017/2018 Budget Revenues

- Ad Valorem: \$3.0 million Increase
- Fire Assessment: pending adoption of new methodology report
- Waste Management Franchise Fees: \$197k Increase
- FP&L Franchise Fees: \$325k Decrease
- Court Fines: \$175k Decrease
- Half Cent Sales Tax: \$204k Increase
- SWR Contractual Services: \$515k Increase
- PRCA Revenue: \$105k Increase
- Communications Services Taxes: \$534k Decrease
- Use of Reserves:

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- Frontloading: \$698k Increase
- Building Division: \$249k Increase
- Use of Reserves for CIP: \$2.5 million Decrease
- Planning & Landscaping Fee Schedule: \$158k

Mr. Ackerman described the rise in taxable value since 2011. He then delineated their three possible millage rate scenarios:

- Proposed millage rate: 5.0799
 - Allowable with 2/3 vote
 - Advertised tax increase
 - Estimated ad valorem revenue of \$43,820,805 (at 95% receipt rate)
- Estimated Rolled-back millage rate: 4.7713
 - Allowable with simple majority vote
 - No advertised tax increase
 - Estimated ad valorem revenue decrease \$2,662,080 (at 95% receipt rate)
- Estimated Maximum majority vote millage rate: 4.9197
 - Allowable with simple majority vote
 - Advertised tax increase
 - Estimated ad valorem revenue decrease \$1,381,935 (at 95% receipt rate)

Vice-Mayor Luis arrived at 4:21.

Mr. Ackerman noted that their millage rate and Fire Assessment were among the lowest in the County. He informed Council that they had not set aside any funds for 2018 CIP needs but would try to identify ways to fund them. Large projects that would have an impact on the General Fund reserves included the golf course clubhouse and the Farm Park.

Mr. Ackerman described projected expenditures by department and remarked there was a 2% increase in overall expenditures.

Mr. Lemack reviewed changes to the organizational chart and position adjustments for FY 2018, which included a net increase of 7 positions:

- Human Resources Department
 - Add Human Resources Manager
 - Eliminate Assistant Human Resources Director
 - Reclassify Administrative Aide to HR Coordinator
- Community Redevelopment Agency
 - Add Secretary Confidential
 - Eliminate CRA Coordinator
 - Reclassify Community Development Dir. to CRA Director
- Community Services Division
 - Reclassify Operations & Management Professional I to Community Services Manager
- Police Department
 - Add 2 Police Officers
 - Add Facility Manager (Mounted Unit)
 - Add Police Support Technician
 - Reclassify Administrative Secretary to Office Supervisor
- Fire
 - Add Fire Inspector

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- Reclassify 3 FF/Paramedics to Captains
- Building Division
 - Add Permit Clerk
- Town Administrator Department
 - Eliminate Temporary Public Relations Assistant
- Town Attorney
 - Add Part-Time Secretary Confidential
 - Eliminate Full-Time Secretary Confidential
- Town Clerk's Office
 - Add Records Coordinator
 - Eliminate Office Assistant
 - Equity Adjustment for Deputy Town Clerk
- Budget and Finance Department
 - Add Temporary Accounting Manager
- Information Technology Department
 - Add IT Applications Manager
 - Equity Adjustment
 - MIS Librarian
 - Database Analyst
- Utilities
 - Add Utilities Maintenance Supervisor
 - Eliminate Utilities Maintenance Mechanic
 - Reclassify Lift Station Operator I to Lift Station Operator II
 - Equity Adjustment for Project Manager
- Public Works Department
 - Add Electrician
 - Eliminate Maintenance Tech I
 - Add Clerk Typist I –Full Time
 - Eliminate Clerk Typist I –Part Time
 - Reclassify 2 Maintenance Tech I to Maintenance Tech II
- Parks, Recreation & Cultural Arts Department
 - Add Crew Leader
 - Eliminate Part Time Pool Lifeguard Regular

Mr. Ackerman described the impact on the homeowner: there would be a \$367,000 decrease in the debt service, and a reduction of the Town's debt service millage rate. He outlined the change in property taxes for a single-family home worth \$250,000. He noted that the Solid Waste Assessment and Fire Assessment were still under review. Ad valorem taxes would increase by \$26.67 and debt service would decrease by \$15.15, for a net increase of \$11.51. At the July workshop, they would consider potential adjustments.

Future meeting dates:

- Next Budget Workshop
 - July 26 at 4:00pm
- Community Endowment / CIP
 - Community Endowment Workshop – August 2 at 5:00
 - CIP Workshop – August 2 at 5:30

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- Special Assessment Hearing
 - September 13 at 4:30
- Budget Hearings
 - September 13 & 27 at 5:15pm (coincide with Council meetings)

Mr. Ackerman informed Mayor Paul that they had funds set aside for the stormwater drainage study. Mr. Holste stated they had a draft Master Plan staff was currently reviewing but they had no funding for projects.

Councilmember Starkey said there was \$40,000 in the Central Broward Drainage District that was not being used by the Town and she wanted to use it for canal cleaning. She stated the canals out west had not been cleaned and she wanted to engage in a joint project. Council discussed drainage problems in neighborhoods after the recent torrential rains. Mr. Lemack agreed to consider some options to discuss with Council at the next workshop.

Mayor Paul asked Mr. Lemack to evaluate travel expenses and membership fees for Councilmember's participation in organizations and their value to the taxpayers.

Councilmember Starkey had a suggestion for staffing the Police Department, adding one officer per district, especially on the evening shift. She said residents had expressed concern about the Police presence in the evenings.

4. ADJOURNMENT

There being no further business to discuss and no objections, the meeting was adjourned at 4:57 p.m.

Approved _____

Mayor/Councilmember

Deputy Town Clerk