

**TOWN OF DAVIE
IT WORKSHOP MEETING
SEPTEMBER 3, 2015**

1. PLEDGE OF ALLEGIANCE

The meeting was called to order at 4:01 p.m. and was followed by the Pledge of Allegiance.

2. ROLL CALL

Present at the meeting were Mayor Paul, Vice-Mayor Starkey and Councilmembers Caletka, Hattan and Luis. Also present were Town Administrator Lemack, Assistant Town Administrator Lewis, Danny Stallone, Assistant Town Attorney and Police Legal Counsel and Deputy Town Clerk Esquenazi recording the meeting.

3. IT

Nelson Martinez, IT Director, provided a Power Point presentation discussing the following:

- The current team
 - Team Members
 - Mission Statement
 - Restructuring Analysis
- People and devices currently supported
- New World Systems
 - Trending Support Issues
- Where to go from here
 - Resolve Data Quality/Conversion Issues
- It Technology Vision
 - Leverage Past Investments
 - Implement Smart Computing
 - Out of the Box Thinking
- 2015 It Initiatives
 - Connectivity
 - Data Management/Security and Privacy
 - Computing Resources
 - Interoperability
- Proposed 2016 IT Initiatives
 - Enterprise Backup and Recovery
 - Town Hall Server Room
 - Enterprise Endpoint Management
 - VMware Foglight Enterprise Monitoring
 - Cisco VOIP Handsets
 - Office 365 Enterprise
- Success Factors
 - Dedicated Leadership
 - Town-wide Projects
 - Enterprise Technology
 - Best Practice Policy
 - Best Practice Security

Councilmember Hattan asked about backups and Mr. Martinez stated the Town currently backed up data every night and the backup and recovery solution he was recommending would increase reliability. In the future, they would back up locally and to the cloud. Councilmember Hattan asked about security and Mr. Martinez stated, "There's always room for improvement" and the important thing was to establish a road map to address the issues. He planned to do this over the course of three years. This could include products to utilize in the Town and outside monitoring. Councilmember Hattan asked how technologically advanced the Town was in the field and Mr. Martinez reported they could improve their mobile-based products. He said they would expand on the mobile applications in the field and they needed the technology to monitor and secure it.

Vice-Mayor Starkey asked if the coming conversion would provide the Town with the smart technology they wanted. Mr. Martinez said the 9.3 New World Systems upgrade would accomplish this if the Apple application worked as well as it appeared it would and if they addressed the data quality issues. Vice-Mayor Starkey mentioned electronic plans review equipment and wanted to be sure the system in which they invested would be able to convert those documents. Mr. Martinez explained that New World Systems integrated with the Optiview document management system. Electronic plans review would be an expansion of this that he planned on implementing in the future. Vice-Mayor Starkey asked about security priorities and Mr. Martinez stated when the Security Manager and Security Analyst were hired, they would develop policies and procedures and plan for the long term.

Mr. Lemack agreed to provide Councilmembers with a copy of Mr. Martinez's Power Point.

4. ADJOURNMENT

There being no further business to discuss and no objections, the meeting was adjourned at 5:00 p.m.

Approved _____

Mayor/Councilmember

Town Clerk