

DRAFT
TOWN OF DAVIE
YOUTH, EDUCATION, SAFETY ADVISORY COMMITTEE MEETING
TOWN HALL COUNCIL CHAMBERS
6591 ORANGE DRIVE
MONDAY, MAY 23, 2016 6:00 P.M.

Committee Members

Tim Curtain, Chair	P
Linda Wood, Vice Chair	P
Dr. Robin Behrman	P
Marcy Fallahzadeh	P
Melody Chaykin	P
Nan Gault	A
Dr. Arlene Amarant	P
Stephanie Kienzle	A
Tracy Schweitzer	P
Rebecca Vetter	A

ALSO PRESENT

Evelyn Roig, Town Clerk
Gillian Esquenazi, Deputy Town Clerk
Mona Laventure, Prototype, Inc.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

The meeting was called to order at 6:00 p.m. Roll was called and it was determined a quorum was present.

Motion made by Ms. Wood, seconded by Ms. Schweitzer, to excuse Ms. Kienzle's absence. In a voice vote, the motion passed unanimously.

3. PRESENTATIONS

3.1 Florida Sunshine Law, Allan Weinthal, Town Attorney's Office

Mr. Weinthal provided a Power Point presentation regarding the Florida Sunshine Law and explained how it applied to advisory board members. A copy of the Power Point is attached to these minutes for the public record. Mr. Weinthal described the rules for running the meetings and for communication between board members.

- Public records are documents relating to public business held by a government agency or a private company acting on behalf of a government agency. The material is intended to perpetuate, communicate, or formalize knowledge having to do with public business.

Regarding communication between board members:

- Board members may not engage in private discussions with each other about board business, either in person or by telephoning, emailing, texting or any other type of electronic communication. Board members are not prohibited from discussing board business with staff or a non-board member but these individuals may not be used as a liaison to communication information between board members. For example, a board member cannot ask staff to poll the other board members to determine their views on a board issue.

Mr. Weinthal noted that the subject/content and intent of shared communication was what made it subject to public records requirements so board members must be conscious of what they emailed, texted or posted online, as communication on any media/platform could be subject to the law.

4. APPROVAL OF MINUTES

3.1 April 4, 2016

Motion made by Ms. Wood, seconded by Ms. Fallahzadeh to approve the minutes of the April 4, 2016 meeting. In a voice vote, the motion passed unanimously.

5. REPORTS/ACTION ITEMS

5.1 Fund Balance

Chair Curtin stated the balance was currently \$2,422.

5.2 Fund Solicitation Update

Ms. Roig suggested sending out the solicitations in September with a November deadline. Chair Curtin agreed this was appropriate timing.

Ms. Roig stated staff would prepare a cover letter to send to schools for the Committee's July meeting. Chair Curtin asked that the due date be noted on page 1.

6. OLD BUSINESS

None.

7. NEW BUSINESS

Charles Webster, Government Relations Coordinator, Broward Public Schools Legislative Affairs Office, said he had enjoyed the Sunshine Law presentation and Mr. Weinthal had done a great job.

Mr. Webster stated the final Mayors' Chess Challenge had been held on May 7 in Weston. He encouraged everyone to attend the event. The Broward County School Board had voted to fund another year of the First Move Chess Program for all second and third graders in the district.

Mr. Webster made the following announcements:

- The FSA English Language Arts results for third graders showed 55% of students scored at level 3 or above, a 52% increase in 2015. It also exceeded the State average of 54%.
- The Broward Council of PTAs had received a Parent Florida/PT Florida Parent Teacher Association Family and Community Involvement Award. They will accept the award at the State event in June or July.
- Vicki Saldano, ESL/Bilingual Administrator had been recognized as Latino Administrator of the year by the Associated Latino Administrators and Superintendents.
- Brandon Kyle Jeeter at Marjorie Stoneman-Douglas had received the Caliber Award for Teacher of the Year.
- Karl Johnson from Glades Healy had received the Caliber Award for Principal of the Year.
- Jacqueline Smith from Hollywood Hills High School had received the Caliber Award for Assistant Principal of the Year.
- Nicole Gray from Dillard Elementary had received the Caliber Award for District Employee of the Year.
- The School District was soliciting school participation in the Promise Program, which helped K-12 students who had committed non-violent misdemeanors that usually led to juvenile delinquency arrest and involvement in the system.

Chair Curtain asked Mr. Webster for information about what the group from the Broward Education Foundation was doing in the Living Waters Church in Cooper City. Mr. Webster agreed to provide information to the Committee as he had not attended the meeting. Chair Curtain said the group was facilitating community conversations about how the school district was doing and the information was not falling on deaf ears.

Mr. Webster stated the Coalition of Education Advisory Boards had invited all members of education advisory boards to the recent meeting, with their attorneys' approval. Several members had attended. He remarked that experienced boards' sharing best practices with less experienced ones was very helpful.

8. ITEMS FOR NEXT AGENDA

Ms. Roig said other than the cover letter, she had no other items for the agenda. She suggested developing a list of goals for the school year that they would use to create report for the Town Council.

Chair Curtin felt the best time to release the grant applications would be in the middle of the week following Labor Day. Ms. Chaykin suggested getting the applications to teachers at the beginning of their school year but Dr. Behrman felt the Monday after Labor Day would be best.

9. SCHEDULING OF NEXT MEETING

9.1 2016 YESAC Meetings:

Monday, July 25, 2016

Monday, September 26, 2016

Monday, November 28, 2016

Chair Curtain recommended a meeting on October 24 (instead of November 28) to review the applications. He also asked Ms. Roig to add an agenda item to their July meeting to discuss application grading criteria.

10. COMMENTS AND/OR SUGGESTIONS

None.

11. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 6:57 p.m.

Date Approved

Chair/Committee Member