



Dating Disclosure Form SOP #20-008

I _____, hereby disclose my personal relationship in conformance with the Town of Davie Dating Disclosure policy. I understand that my Department Director may transfer me at any time should my behavior become disruptive or my personal relationship with another employee identified as _____ become disruptive to the work environment and/or affect others.

I acknowledge the Town of Davie's Dating Disclosure and Equal Employment Opportunity policies and understand my rights under these policies and duty to report and/or complain regarding any inappropriate conduct.

I have reviewed the applicable policies, have had the opportunity to ask questions and know that I am expected to behave in accordance with the code of conduct for the Town of Davie.

A copy of the signed form will be placed in my personnel file.

Employee's Name (Please Print)

Employee's Signature

Date

This disclosure has been reviewed by the Department Director/Division Manager and there is _____ or is not _____ a conflict of interest.

**Department Director/Division
Manager Name (Please Print)**

**Department Director/Division
Manager Name Signature**

Date



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