

**TOWN OF DAVIE
COMMUNITY REDEVELOPMENT AGENCY BOARD MEETING MINUTES
LOCATION: TOWN COUNCIL CHAMBERS
6591 ORANGE DRIVE
DAVIE, FL 33328
MARCH 21, 2018**

1. PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:00 p.m.

2. ROLL CALL

Present at the meeting were Chair Paul, Vice Chair Luis, Board Members Caletka, Hattan and Starkey. Also present were CRA Executive Director Richard J. Lemack, CRA Attorney John Rayson, and Board Secretary, Cheryl L. Ellett recording the minutes.

3. PRESENTATIONS - NONE

4. APPROVAL OF CONSENT AGENDA

Chair Paul asked for a motion to approve the Consent Agenda. Board Member Caletka asked that Item 4.3 be pulled for discussion. Vice Chair Luis made a motion, seconded by Board Member Hattan to approve Items 4.1, 4.2, and 4.4. In a voice vote, everyone voted in favor. (Motion carried 5-0)

Community Redevelopment Agency

Minutes

4.1 MINUTES – FEBRUARY 21, 2018 - MEETING MINUTES (CRA)

Resolutions

4.2 ANNUAL REPORT - A RESOLUTION OF THE DAVIE COMMUNITY REDEVELOPMENT AGENCY APPROVING THE DAVIE COMMUNITY REDEVELOPMENT AGENCY ANNUAL REPORT FOR FY-2016-2017; AUTHORIZING THE CRA CHAIR TO EXECUTE THE RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

4.4 SPONSORSHIP REQUEST - A RESOLUTION OF THE DAVIE COMMUNITY REDEVELOPMENT AGENCY APPROVING A SPONSORSHIP CONTRIBUTION IN THE AMOUNT OF \$2,000 FOR THE 2018 FLORIDA JUNIOR HIGH SCHOOL RODEO ASSOCIATION FINALS; AUTHORIZING THE CRA CHAIR TO EXECUTE THE RESOLUTION; AND PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

5. DISCUSSION OF CONSENT AGENDA ITEMS

4.3 CHANGE ORDER - A RESOLUTION OF THE TOWN OF DAVIE COMMUNITY REDEVELOPMENT AGENCY APPROVING CHANGE ORDER #001 TO MAN-CON INCORPORATED FOR THE WESTSIDE INFRASTRUCTURE PROJECT AT A COST OF \$154,224.00; AUTHORIZING THE CRA CHAIR TO EXECUTE THE RESOLUTION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Board Member Caletka mentioned he had a problem with the line item regarding the removal of the 3 ficus trees located on the CBWCD berm and the cost of \$18,863.37. Board Member Caletka felt the cost was extremely high and asked if someone could please explain the reason for the price. Jamiko Sands, CRA

COMMUNITY REDEVELOPMENT AGENCY MINUTES

March 21, 2018

Project Manager, mentioned he was provided with a cost of \$18,863.37 for the removal of the three ficus trees but at this time, he was unable to find someone to complete the job for the price quoted. Mr. Sands indicated if they need to remove the three trees, the cost was going to be more. Another solution was to try and obtain a variance from CBWCD to allow the trees to remain. Board Member Caletka made a motion to approve Item 4.3 minus the line item for the removal of the three (3) ficus trees and the cost of \$18,863.37. ($\$154,224.00 - \$18,863.37 = \$135,360.63$) The motion was seconded by Board Member Hattan. In a voice vote, everyone voted in favor except Vice Chair Luis. (Motion carried 4-1)

6. PUBLIC HEARING

7. OLD BUSINESS

8. NEW BUSINESS

9. SCHEDULE OF NEXT MEETING

10. CRA EXECUTIVE DIRECTOR COMMENTS

- Mr. Lemack indicated the CRA was undergoing a reorganization and he has made some staff changes as we prepare for the potential sale of the Neighborhood Service Center.
- Mr. Lemack mentioned he was looking at doing some enhanced management coordination with our economic development initiatives and at the next CRA meeting, Mr. Holste will assume the role of Interim CRA Director along with his current role of Assistant Town Administrator and his salary will be adjusted accordingly.
- Mr. Lemack mentioned that Mr. Holste and Mrs. Ellett are working on their redevelopment certification and they should be completing that shortly.
- Mr. Lemack indicated as part of the reorganization, he met with CRA staff and Mr. Sands will remain under the CRA but will be reporting to the Engineering Division; the CRA Officers and the part-time Code Enforcement Officer will work under the direction of Chief Dunn and Mrs. Ellett and Mrs. Evelyn Martinez will be relocated to the Administration Office at Town Hall effective Monday, March 26, 2018.
- A copy of the CRA Community Policing Report was provided to each member.

11. CHAIR OR BOARD MEMBER COMMENTS

- Board Member Starkey wondered what was going to happen to the other department and tenants located in the Neighborhood Service Center. Mr. Lemack indicated that was another discussion and he was waiting for the approvals on the sale of the building.
- Mr. Lemack mentioned that HOPE Outreach and the Housing Division will stay together when they are relocated.

12. CRA ATTORNEY COMMENTS - NONE

13. ADJOURNMENT

There being no further business to discuss and no objections, the meeting was adjourned at 6:08 p.m.

April 4, 2018

Date



Judy Paul, Chair

Davie Community Redevelopment Agency

COMMUNITY REDEVELOPMENT AGENCY MINUTES
March 21, 2018

ATTEST:


Cheryl L. Ellett, CRA Board Secretary