

FINAL MINUTES
MANAGEMENT AND GENERAL EMPLOYEES PENSION
BOARD OF TRUSTEES MINUTES
TOWN OF DAVIE
Location: Pioneer Room
6591 Orange Drive
September 4, 2018 at 10:00 A.M.

1. ROLL CALL

The meeting was called to order at 10:06 a.m.

Present at the meeting were Chairperson Grace Hall, Vice Chairman William Ackerman, Trustee Grace Garagozzo and Trustee John Phillips. Also present were Anna Klausner Parish, Klausner & Kaufman; Jeremy Langley, FMPT.

Secretary Roig's absence was excused due to illness.

2. NEW BUSINESS

2.1 MINUTES JUNE 5, 2018

Vice Chair Ackerman had a correction in 2.9 where it showed Parks & Recreation. Chairperson Hall had a correction in 2.5 where it discussed the HR director.

A motion was presented by Vice Chair Ackerman and seconded by Trustee Phillips to approve the minutes as presented. The motion carried unanimously.

2.2 RATIFICATION OF INVOICE PAYMENTS

Vice Chair Ackerman had a question on the invoice on page 43. He was questioning why John Pompilio's calculation was listed as he was a retiree from a while back. Mr. Langley stated he would check on this.

A motion was presented by Trustee Phillips and seconded by Vice Chair Ackerman to ratify all invoice payments approved by Chairperson Hall. The motion carried unanimously.

2.3 RETIREMENTS & LUMP SUMS FOR APPROVAL

A motion was presented by Trustee Phillips and seconded by Vice Chair Ackerman to approve the lump sum distributions approved by Chairperson Hall. The motion carried unanimously.

2.4 QUARTERLY INVESTMENT RETURNS JUNE 30, 2018

Mr. Langley provided an update on the Core Real Estate fund that it was now 100% funded. He also mentioned the fixed income was now 50% Broad Market and 50% Core Plus.

Mr. Langley reviewed the investment returns through June 30, 2018. The investment return for the quarter was 0.49%, the fiscal year to date return was 3.98%, the 3-year return was 6.57%, the 5-year return was 7.60% and the 10-year return was 6.72%.

Trustees Grace Garagozzo and John Phillips were sworn in.

2.5 DISABILITY APPLICANT AFTER TERMINATION OF EMPLOYMENT

Chairperson Hall provided an overview of her being contacted by Sheila Preston regarding a disability application. She was not currently employed by the Town.

Ms. Klausner Parish stated an “employee” could apply but a terminated participant was no longer considered an “employee”. She stated that unless the plan specifically stated it, the applicant would have to be an active employee in the Plan. Chairperson Hall stated she would like a letter to be mailed to Ms. Preston. Ms. Klausner Parish stated she would prepare a letter.

3. OLD BUSINESS

3.1 EMPLOYEE REQUESTING MEMBERSHIP IN THE PLAN

Vice Chair Ackerman stated Raquel Gray in his office looked up all employees in the 401a plan and there were 31. There were 12 employees where the form could not be located. Ms. Gray forwarded the list to HR to see what they had in their records. There was nothing on record for Ms. Ross, who was requesting membership. Chairperson Hall stated she would be okay with having Ms. Ross purchase the service herself. Vice Chair Ackerman stated he would not be in support of allowing Ms. Ross to enter the Plan.

Ms. Constance Moreau (current active participant in the Plan) was sworn in to speak on behalf of Mr. Ross. She stated Ms. Ross was willing to transfer all her 401a funds into the defined benefit plan to purchase the service. If there was a discrepancy, Ms. Ross was requesting the board to cover the difference. Ms. Klausner Parish stated the board could not cover the cost of the difference. If the board chose to allow her to join, Ms. Ross would need to make the purchase herself. Vice Chair Ackerman mentioned that Ms. Ross was in a union position and this may need to be negotiated for in the next contract. Trustee Garagozzo stated they were currently in contract negotiations. Ms. Klausner Parish stated if this needed to be bargained for, this may need to occur during negotiations. Trustee Phillips stated this shouldn't have anything to do with negotiations. The only consideration was whether or not she was notified properly in the past. Before a decision could be made, Ms. Klausner Parish would check to make sure the Board could decide on this. She would begin working on this, and nothing would be voted on until the next board meeting. In the meantime, Ms. Ross would be provided with the sample scenarios of service purchase costs to get a general idea of how much it would cost.

3.2 DROP APPLICATION, CHANGE IN LANGUAGE DUE TO CHANGE IN INTEREST DURING FINAL MONTH

Trustees reviewed the language. The language was already approved at the last meeting.

4. PLAN ATTORNEY COMMENTS

Ms. Klausner Parish stated she would write a letter to Sheila Preston regarding the disability application. Vice Chair Ackerman spoke about an employee who separated from service and began receiving a retirement benefit, and then returned as a part-time employee. He asked what would happen. Ms. Klausner Parish stated she would investigate.

Chairperson Hall discussed the recent election. She wanted to receive a list of participants in the future from the Administrator. Chairperson Hall would like a list of all active, DROP, terminated-vested and retirees in January. She received an email from Mr. Richard Bernie (current DROP participant) who proposed that a retiree be placed on the board of trustees. Ms. Klausner Parish would like to update the election procedures so it would be clear who was eligible to vote.

Chairperson Hall stated she understood some departments didn't send out elections, so she was asking for clarification. Gillian Brewster, Assistant Town Clerk, clarified this was taken care of.

5. PLAN ADMINISTRATOR COMMENTS

No additional comments.

6. PUBLIC COMMENTS

There were no public comments.

7. 2018 MEETINGS – DECEMBER 4 AT 10:00 A.M.

8. ADJOURNMENT

With there being no further business to discuss, the meeting was adjourned at 11:18 a.m.